



**Chester-le-Street**  
District Council

**Report:** People and Place Overview and Scrutiny Committee

**Date of Meeting:** 18 June 2008

**Report from:** Scrutiny Officer

**Title of Report:** Draft Work Programme 2008-2009 – Covering Report

**Agenda Item Number:**

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**1. PURPOSE AND SUMMARY**

- 1.1 To present the panel's draft work programme for 2008/2009 Municipal Year in a structured format for the information of Members.
- 1.2 To give Members an opportunity to amend or request new activities to be considered at a future meeting of the panel.

**2. CORPORATE PLAN AND PRIORITIES**

- 2.1 The Work Programme will help contribute towards the following corporate priorities:
- Priority 1 Customer Excellence
  - Priority 2 Working in Partnership to deliver the Community Strategy
  - Priority 7 Maximising Efficiencies.

**3. IMPLICATIONS**

3.1 Financial and Value for Money Statement

There are no financial implications relating to this report at this current time. However the activities contained within the work programme may have a cost implication attached.

### 3.2 Legal Implications

There are no legal implications relating to this report at this current time.

### 3.3 Personnel Implications

There are no personnel implications relating to this report at this current time.

### 3.4 Diversity Implications

There are no diversity implications relating to this report at the current time.

### 3.5 Risk Implications

There are no risk implications relating to this report at this current time.

### 3.6 Crime and Disorder Implications

There are no crime and disorder implications relating to this report at the current time.

### 3.7 Data Quality

Every care has been taken in the development of this report to ensure that the information and data used in its preparation and the appendices attached are accurate, timely, consistent and comprehensive. The council's Data Quality Policy has been complied with in producing this report.

## **4. BACKGROUND, POSITION STATEMENT AND OPTION APPRAISAL**

4.1 The draft work programme is presented to reflect the outline schedule of work for the new single scrutiny panel. The draft version of the programme is attached as an appendix to this report.

4.2 The work programme is a living document and it is important that it be reviewed at each meeting of the scrutiny committee ensuring that it best reflects the current direction of the council, any emerging issues and is amended accordingly.

4.3 With the limited time remaining it is important that the scrutiny work programme is manageable and achievable. With this in mind it is suggested that any task and finish review projects are carefully considered and managed to ensure that they are completed within the remaining life of the council.

4.4 Suggested topics for task and finish review are:

- Review into Town Councils
- Review into Town Centre Market Places.

Each review will need to be properly scoped with a clear remit, terms of reference and timetable to ensure that the review project can be delivered on time.

## **5. RECOMMENDATIONS**

5.1 That Members approve the draft work programme.

5.2 That any amendments are reflected in the scrutiny committees work programme.

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**DESIGNATION:** Scrutiny Officer  
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